

CENTRAL DETECTIVE TRAINING INSTITUTE, HYDERABAD.

JOINING INSTRUCTIONS FOR PHYSICAL COURSES

1. **Working Days & Hours:** Monday to Friday - From 09.15 AM to 06:00 PM
2. **Eligibility:** Officers of the rank of **SP to ASI**
3. **Location:** CDTI, Hyderabad is located at Ramanthapur, between Hyderabad Public School and Doordarshan Kendra (Hyderabad), at a distance of about 10 kms from Hyderabad/Secunderabad Railway stations. The Hostel is situated within the Institute Campus. City buses, auto-rikshaws and taxis ply from Hyderabad/Secunderabad/Kacheguda/Charlapalli Railway stations.

S.No.	From	Distance	Mode of Transportation	Approx. journey time
1.	Rajiv Gandhi International Airport	34 Kms.	Taxi/Bus	50 minutes to 1 hour
2.	Secunderabad Railway Station	10 Kms.	Auto/Taxi/Bus	30 minutes to 45 min.
3.	Hyderabad Railway Station	10 Kms.	Auto/Taxi/Bus	30 minutes to 45 min.
4.	Kacheguda Railway Station	6 Kms.	Auto/Taxi/Bus	25 minutes to 30 min.
5.	Charlapalli Railway Station	16 Kms.	Auto/Taxi/Bus	45 minutes to 1 hour

4. **Administration:** On reporting at CDTI, Hyderabad trainee will have to find out the room allotted to him/her from the Hostel Reception and occupy the same. During the period of training, no leave will be granted. It will not be possible to spare the trainees for Court work during the training period. Trainees should finish their evidence in Courts before leaving for CDTI training or seek suitable adjournments. Trainees should not bring any service or private weapons and ammunition. Sports facilities such as Basket Ball court, Volley Ball court, Table Tennis, Gymnasium, and Badminton are available in the campus. Yoga hall is available in the training block and Yoga timings are 7 to 8 AM. Trainees to bring suitable dress for Yoga practice and also for sports of their choice.

5. **Dress:** All the trainees will bring with them the uniform of their rank. The trainees will wear their prescribed Uniform in the Inauguration and Valediction. For remaining sessions, Smart Civvies (Formal Pants, Full/Half Shirt and Tie (Optional) for Men and Saree/Salwar/Shirt Pant for Women. Chappals, Sandals, Jeans and Sports Shoes will not be allowed in the class room. If necessary, uniform should be worn during visits.

6. **Mess:** The training programme is residential. The Hostel Mess provides both vegetarian and non-vegetarian meals. Each trainee will be provided with a cot, mattress, pillow, table and a chair in the Hostel. A Washerman has been provided in the Hostel at approved rates. He is the only authorized person to enter the Hostel premises for collection and return of clothes after wash. Officers are required to wear proper dress while coming to the lunch/dinner and should not put on Chappals, Night Suits, Lungi, half pants etc. in the mess.

7. **Course Time-table:** Course Time-table will be provided in the Course WhatsApp Group well in advance. CDTI, Hyderabad has a well-stocked library with spacious reading room. The participants can avail this facility.

8. Family accommodation, if required, would be provided as per the availability of rooms. Prior approval should be taken before bringing families.

9. **Contact Details:** Office - 040-27036845; 27038182
Hostel: 040-27037945 (can be contacted 24-hours)
e-mail: cdtihyd@gov.in; cdtshyderabad@nic.in
10. **Postal Address:** Director, Central Detective Training Institute, Ramanthapur,
Between Hyderabad Public School & Doordarshan Kendra, Ramanthapur, Hyderabad-
500013.
11. **Dispersal:** Participants can leave the Institute after the Valedictory function on the
concluding day of the Course

Note: The nominated officers are requested to kindly bring the details of the cases investigated by them, "best practices being followed in their parent department" in Power Point Presentation, which will be used for case study/group discussion.

JOINING INSTRUCTIONS FOR ONLINE COURSES

General Instructions for Online Courses:

- A. All the participants must ensure that they have good internet connectivity so that the e-learning process can go on uninterrupted and without buffering.
- B. Officers are supposed to attend the course in working uniform.

Security Precautions:

- A. If the participant is not using an official location for attending the e-class, he should ensure that no one else apart from him overhears the proceedings.
- B. All the trainees must be sensitized that deliberations during training sessions are confidential. These are meant strictly for his/her learning and cannot be shared on any social media platform with any unauthorized person.
- C. The advisory issued by the Cyber Coordination Centre (CyCord) of MHA regarding e-meeting, e-training, e-classes, etc. may please be strictly adhered to.

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